



**PARKING AUTHORITY OF BALTIMORE CITY**  
200 West Lombard Street - Suite – B  
Baltimore, Maryland 21201  
(Telephone) 443-573-2800  
(Fax) 410-685-1557  
EMAIL: [parkingauthority@baltimorecity.gov](mailto:parkingauthority@baltimorecity.gov)



**HYBRID PROGRAM MONTHLY PARKING CONTRACT**

☐ BUSINESS ACCOUNT

☐ INDIVIDUAL ACCOUNT

**Select Facility You Are Applying For: (REQUIRED)**

- ☐ Arena Garage      ☐ Baltimore Street Garage      ☐ Caroline Street Garage      ☐ Franklin Street Garage  
☐ Fleet & Eden Garage      ☐ Lexington Street Garage      ☐ Little Italy Garage      ☐ Market Center Garage  
☐ Marriott Garage      ☐ Penn Station Garage      ☐ Redwood Garage      ☐ St. Paul Street Garage  
☐ Water Street Garage      ☐ West Street Garage

**Billing Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Phone #: \_\_\_\_\_

**Parker Information:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

❖ Proof of Purchase Received, (MUST ATTACH COPY) YES \_\_\_\_ NO \_\_\_\_

❖ Receipt of City Taxes Paid on Vehicle, (MUST ATTACH COPY) YES \_\_\_\_ NO \_\_\_\_

❖ Outstanding Parking Tickets, (MUST ATTACH PROOF) YES \_\_\_\_ NO \_\_\_\_

**Vehicle Information: (REQUIRED)**

Vehicle #1

Vehicle #2

|                                 |                                 |
|---------------------------------|---------------------------------|
| Year _____                      | Year _____                      |
| Make _____ Model _____          | Make _____ Model _____          |
| Color _____                     | Color _____                     |
| License Plate _____ State _____ | License Plate _____ State _____ |

**Billing Information:** Please bill me :(Check one)

Mailing Address \_\_\_\_\_ Business Address \_\_\_\_\_ E-Mail \_\_\_\_\_

**The Parking Authority of Baltimore City hereby grants monthly parking privileges to the applicant (Not Transferable) at the following location for the posted hours of operation.**

Facility: \_\_\_\_\_

Card Number: \_\_\_\_\_

Facility: \_\_\_\_\_

Card Number: \_\_\_\_\_

**LESSEE AGREES TO THE FOLLOWING TERMS:**

1. ☐ Monthly Rental Fee of \$ \_\_\_\_\_ to be paid on the 1<sup>st</sup> of each month per space. Payment must be posted by the 5<sup>th</sup> of each month. **Access cards will be deactivated for late or non-payments anytime after Close of Business on the 5<sup>th</sup> of each month.** All cards will be activated 24 hours after the PABC Administrative Office receives payment.
2. ☐ An annual fee of \$ 25.00 per issued access card per account to participate in the program.
3. ☐ We only accept payment in the form of check or money order. All checks or money orders shall be made payable to the **Director of Finance and mailed to: Baltimore City Parking Authority, P.O. Box 64490, Baltimore, Maryland 21264-4490. WE DO NOT ACCEPT PAYMENTS IN OUR OFFICE.**
4. ☐ Under this program, you must use the registered hybrid vehicle each time you park in the garage to get the program monthly parking rate. The registered vehicle must have the decal displayed in the windshield and you must park in the designated parking spaces reserved for this program.
5. ☐ IF ACCESS CARDS ARE DEACTIVATED FOR LATE OR NON-PAYMENT, THE PARKER MUST PAY DAILY CHARGES UNTIL MONTHLY PARKING IS PAID IN FULL INCLUDING ANY LATE FEES ACCESSED TO THE ACCOUNT.
6. ☐ It Is The Responsibility Of Each Monthly Cardholder To Use Their Parking Access Card To Enter And Exit The Facility. In The Event A Cardholder Pull A Ticket To Enter The Garage, They Will Be Responsible For Payment Of That Ticket (Even If The Card Is Lost Or Stolen).
7. A **late fee of \$ 25.00** will be assessed for **each access card per account** if payment is received after the 5<sup>th</sup> of the month to reactivate the card.
8. ☐ A **\$ 30.00** charge will be assessed for all returned checks.
9. ☐ A **\$20.00** charge will be assessed for replacement of lost access cards.
10. ☐ Parking fees are pro-rated by ½ **MONTH ONLY**. Parking from the **1<sup>ST</sup> thru 15<sup>TH</sup>** of the month will be charged a full month's rental fee. Parking after the **15<sup>TH</sup>** of the month will be charged ½ of the monthly rental fee.
11. ☐ The applicant may terminate parking privileges by giving notice in writing to the Baltimore City Parking Authority, Inc., 200 West Lombard Street - Suite – B, Baltimore, Maryland 21201 **(7) business days** before the final day of parking. If applicant cancel this parking contract after the end of the month, the parker will be charged using of the following:
  - **The daily market rate if cancelled before the 6<sup>th</sup> of the month (whichever is lower)**
  - **½ of month payment if cancelled between the 7<sup>th</sup> and 15<sup>th</sup>**

**If a customer fails to pay any outstanding charges, you will forfeit the ability to enter into any agreement to park in any of the parking locations managed by the Parking Authority for the City of Baltimore.**

12. ☐ The applicant, his/her heirs and personal representatives hereby releases, waives and forever discharges the Baltimore City Parking Authority, Inc. from any and all claims, demands, suits and actions arising as a result of any direct or indirect connection with the applicants use of the (Garage) facility.

**BALTIMORE CITY PARKING AUTHORITY, INC. ACKNOWLEDGES AND AGREES:**

1. ☐ To reserve the right to terminate this agreement for any reason whatsoever, by giving thirty (30) days written notice to the applicant.
2. ☐ Not to guarantee suitability of the (Garage) facility for any particular purpose.
3. ☐ Assumes no responsibility for loss or damage of the vehicle or its contents, however caused. The applicant is advised to lock the doors of the vehicle and to remove from plain view, any valuables within the vehicle.
4. ☐ To reserve the right to change the posted parking rates and hours of operation applicable to the garage.

**I the undersigned acknowledge that I agree with the terms and conditions herein detailed on this application. This agreement becomes effective 24 hrs from receipt of this application and payment to the Baltimore City Parking Authority, Inc.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date